

Staveley with Ings Parish Council
("the Council")
GRANT APPLICATIONS POLICY

Adopted by the Parish Council on 12 May 2014

1 Applicability

- 1.1 The Council will consider applications from local voluntary organisations, community groups and sports/recreational clubs.
- 1.2 The Council may also make donations of value no more than £50 to national/regional registered charities, where the council considers that such organisations provide a direct benefit to the Parish.

1.3 Restrictions:

- 1.3.1 The Council will give preference to applications from within the Parish. However, applications from outside the Parish may be eligible for consideration, if they can demonstrate direct benefit to the Parish.
- 1.3.2 No grant or donation will be made to, or for, any commercial venture or for private gain or to an individual person.
- 1.3.3 Retrospective applications will not be funded

2 Criteria for awarding grants

- 2.1 The purpose for which the grant is requested must be in the interests of the Parish, or all or some of the inhabitants of the Parish and in line with the adopted Community Plan

- 2.2 The benefit to the area or inhabitants must be commensurate with the expenditure.

3 Process for making grant applications

- 3.1 Applications for grants shall be submitted on the attached application form to the clerk. Applications by way of letter from national registered charities will also be considered.

- 3.2 If the grant request is greater than £200 the Council shall ask the applicant for additional information, such as copies of the applicants' audited or examined accounts, annual reports, project budgets, estimates, quotes etc.
- 3.3 In the case of requests for smaller amounts or of a new organisation without such information as set out above the Council may ask for such information as it thinks fit.
- 3.4 Submitted applications will be considered at full meetings of the Council.

Name of Group / Organisation

Is the organisation a Registered Charity?

Correspondence Address

E-mail

Telephone

What are the main activities of your Group / Organisation?

Describe the project for which funding is required
(Include : The projected time scale and who will benefit from the project)

Note : Please attach any action plans, estimates or supporting information which you may have.

How much money are you requesting from Staveley with Ings Parish Council?

What is the total cost of the project?

Signed

Position in Group / Organisation

Completed applications must be submitted to the Parish Clerk: Mrs L Postlethwaite
1 The Parrock, Ings, Kendal Cumbria LA8 9PY Email: Staveleyings.parish@gmail.com