

# Staveley with Ings Parish Council

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To Members of Staveley with Ings Parish Council

7<sup>th</sup> May 2024

You are summoned to the Annual General Meeting of the Parish Council to commence at **7.15 pm** on **Monday 13<sup>th</sup> May 2024 at the Ayland Pavilion, Staveley.**

## Agenda

- 1. Election of a Chairman for council year 2024/25**
- 2. Chairman's Declaration of Acceptance of Office**
- 3. Election of a Vice Chairman for council year 2024/25**
- 4. Apologies:** To receive apologies and to note the reasons for absence
- 5. Declarations of Interest:** To declare any personal or prejudicial interests in items on the agenda
- 6. Minutes:** To consider and approve the minutes of the last meeting of the Council held on 17th April 2024
- 7. Appointments of members to committees and working groups**
  - a) Allotments Working Group: to review terms of reference and appoint representatives
  - b) Sewerage & Flood Plan Group
- 8. Appointment of representatives:**
  - a) CALC South Lakeland District Association Committee
  - b) Lakes Line user group and Lakes Line CRP
  - c) LDNP Partnership Forum
- 9. Public Participation:** Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration.
- 10. Planning Applications**
  - a) New Planning Applications**
    - T/2024/0061: 38 B, Main Street, Staveley.** Fell 1 larch
    - 7/2024/5092: Barley Bridge Barn, Staveley.** Replace existing shed with a summerhouse
    - 7/2024/5119: Part OS 1242, Windermere Road, Staveley.** 3 dwellings - variation of condition 1 (plans) of planning permission 7/2006/5272 for amended design proposals
    - T/2024/0038: Fox Barn, Barley Bridge, Staveley.** Fell 1 cypress
    - 7/2024/5177: Gift Shop, Main Street, Staveley.** Change of use from retail gift shop to hot food takeaway
    - 7/2024/5162: Cragg Cottage, Staveley.** Demolition of existing single storey extension, erection of two storey extension
    - 7/2024/5158: 13 Danes Road, Staveley.** Upgrade of existing garage/workshop to bike/garden store and workshop (and to make watertight) including the following: Reduce garage length by approx.800mm to reduce impact on back lane and allow space for water butt. Replace mono

pitch roof to 15 degree east/west duo pitch with solar panels to both pitches. New/replacement windows and doors (garage door removed)

**b) To note Planning Applications determined since last meeting**

**7/2024/5103: 3, Kent Drive, Staveley.** Replacement of flat roof with pitched roof. **Approved with conditions**

**7/2024/5128: Greenholme, Ings.** Agricultural workers dwelling - remove condition 2 on planning permission 7/1984/5547 restricting occupation to an agricultural worker. **Approved unconditionally**

**7/2024/5085: Meadow Bank, Kendal Road, Staveley.** Small single storey extension to the front of the property. Modify the driveway to allow more parking and safer turning onto the main road. **Refused**

**7/2021/5196: 1 High Knott Barn, Ings.** Amendment of local occupancy condition to correspond with Draft Housing Supplementary Planning Document. Redevelopment of agricultural building to two local needs dwellings. **Finally disposed of**

**c) To note Planning Applications still outstanding**

**7/2023/5189: Land north of Kentmere Mills, Chapel Lane, Staveley.** Erection six units including five industrial starter units and one two storey office and warehouse facility; associated car parking and vehicle electrical charging points; and solar panels to the roof slopes.

**7/2024/5144 - Hill Farm, Ings.** Change of use of land for siting of 3 holiday pods

**11. Community plan update** (including the meeting of the Community Plan Group on 24<sup>th</sup> April)

**12. Bus and train timetables/tourist information board**

**13. Sewerage and flooding update – PTP letter**

**14. Contents of Ayland shed and insurance**

**15. Consideration of the use of weedkillers**

**16. Correspondence:** List of correspondence received has been circulated (Including a funding request from the Clean River Kent Campaign)

**17. Finance**

**Bank mandate changes** - addition of new Clerk and removal of 2 x signatories  
**Draft Annual Accounts, Asset Register and Risk Assessment**

**Income**

Allotments to 30 <sup>th</sup> April 2024	£1,440.20
VAT refund for 2023/24	£822.37
Westmorland & Furness Council - Precept & Grant	£16,740.00

**Payments**

CALC - Annual subscription CALC and NALC	£380.13
Lady Greenfingers – Greenspaces maintenance, April 2024	£80.00
Cllr Kidd – Advert new Clerk	£7.00
SVA – Room hire (Community plan group meeting)	£24.00

Ings Parish Hall – Room hire (17.04.24)  
Zurich Municipal – Insurance  
Clerk’s salary – April 2024

£34.00  
£1,566.80  
£450.60

### 18. Meeting dates 2024/25

2024	2025
Monday 3 <sup>rd</sup> June	Wednesday 15 <sup>th</sup> January (Ings)
Monday 1 <sup>st</sup> July	Monday 3 <sup>rd</sup> February
Wednesday 4 <sup>th</sup> September (Ings)	Monday 3 <sup>rd</sup> March
Monday 7 <sup>th</sup> October	Wednesday 2 <sup>nd</sup> April (Ings)
Monday 4 <sup>th</sup> November	Monday 12 <sup>th</sup> May

All meetings start at 7.15pm

Signed L Postlethwaite  
Clerk to the Council